



make the  
most of any  
medium

We can help you plan your  
conference, confirm attendance,  
publish content and more

## enhancementsPlus™

ConferencePlus™ offers a wide range of enhancements that surround your conference experience with services that can help you get more mileage from important events.

All of our service options are backed by consultative advice from our knowledgeable support staff. Whether you're looking to maximise attendance with an aggressive outbound campaign or simply to publish, transcribe or translate content, we offer enhancements that can tailor our services to accommodate your meeting requirements. Our goal: provide positive, "no surprises" conferencing services that improve your productivity and simplify your business day.

Whatever your needs, ConferencePlus offers service enhancements that are designed to maximise your conference experience. Our services are integrated, enabling you to use the services you need, when you need them.



[www.conferenceplus.com](http://www.conferenceplus.com)

## enhancementsPlus

### EnhancementsPlus™ includes:

**Confirmation services** – make sure that all who should be attending the conference have it marked on their calendar. Choose from email, fax or telephone-based options.

**Post-conferencing services** – extend the shelf life of your conference. Record your conference and let us edit and archive it for you on the media of your choice. We can even host the content to give on-demand access to a group of authorised individuals.

**Broadcast services** – whether you're looking to maximise participation in a live webcast or conference or simply doing a "blast" of an email or fax, we have the capabilities to meet your needs.

**Transcription services** – memorialise the content of key conferences and events. Use traditional text transcription services or choose from a variety of recording media.

**Translation services** – share a transcript of a conference dialog with business partners and colleagues from around the world. We have services that can transcribe content into 140 different languages.

## features

With the right combination of enhancements you can:

- + **Invite a large group of people to a high-profile event** – if you're planning a conferencing event, you can use our email and fax "blast" capabilities to help ensure high participation
- + **Confirm conference details with all scheduled participants** – use RSVP and confirmation services to assure attendance
- + **Record and archive your meeting** – replay the event to reinforce your next steps, to share with a colleague or to publish the event for others to view
- + **Distribute content in multiple languages** – our translation services make it easy to share information globally

## simplify

ConferencePlus believes that conferencing should not only change the way you do business – it should improve your business processes by increasing productivity and simplifying your business day. We are dedicated to making you and your organisation look good by providing audio, web and videoconferencing services that help you maximise every meeting opportunity – anywhere, at any time. Our goal is to ensure that each event is a productive, positive, "no surprises" experience.



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