



## Customized Reports

In much the same way that conferencing needs vary from one meeting to the next, the reporting and billing requirements differ from one customer to another.

The ConferencePlus™ flexible billing platform enables reports to be designed to provide information in the way that is most meaningful for your business needs.

For business customers, ConferencePlus can provide reporting on a geographic basis, organizational basis, or nearly any combination that benefits your company. If you are a Private Label customer, you have the ability to receive data in the format that best enables rebilling of customers, the creation of marketing programs or helps to analyze your business trends. Additionally, ConferencePlus can provide both the wholesale and end user billing function allowing you to focus your resources on your core business.

Below is an example of a standard “Time and Charges” report. This information can be customized to suit your needs and is accessible 24x7 via your personalized “MyAccount Dashboard.”


### features

- + **Get daily billing information** – if your business is driven by hourly fees and related expenses, you can keep your billing current by getting access to conferencing time and charges every day
- + **Track charges by department, client or line of business** – segment your usage reports to map to your corporate structure
- + **Get sales leads and participant information** – we can provide a detailed list of conference attendees, how long each person stayed on the call, along with detailed contact information

conferenceplus		Time & Charges Summary							
Call Title: Internet								For questions regarding this or any other services, please call 1-800-266-3373	
Call Date: 12/17/2003								Company XYZ	
Call Time: 2:30 PM Central								Host: Jean Schiller	
								Arranged by: Carol Molino at (655) 333-9250	
								Order #: 538832	
Name	Phone	Type	*Start	Setup	Quantity	Unit	Cost	Total	
JEAN SCHILLER	(123) 592-2895	ConferenceAssistant	14:01	.00	93	.4500	41,85	41,85	
SIGGY RIEMANN	(011) 334-4567	France	14:04	.00	10	2,6300	26,30	26,30	
ROGER POWELL	(011) 613-9889	ConferenceAssistant	14:04	.00	89	.4500	40,05	40,05	
MIKE HAMILTON	(011) 567-1719	Germany	14:03	.00	91	1,4200	129,22	129,22	
SUSAN GRIMM	(011) 334-1235	Australia	14:13	.00	80	1,3900	111,20	111,20	
email Confirmation					0,00	1	0,00	0,00	0,00
					<b>363</b>		<b>\$348.62</b>	<b>\$348.62</b>	
*All Start times are shown in military form (00:01 - 24:00) and are in Central Standard Time (GMT - 6:00)									
The charges detailed in this summary are preliminary and are subject to review by our billing department. A separate invoice will be sent using your normal billing procedure. Taxes, if applicable, are not included.									

## Customized Reports

Our standard invoice provides information in a format that can be adapted to fit your business needs.



1051 E. Woodfield Road  
Schaumburg, IL 60173

**Invoice for Telecommunication Services**

---

Account Number 02200000520791  
Invoice Number 1200075358  
Invoice Date 12/23/2003

*Please include the Invoice Number on your check for \$468.15 and remit to:*

**Conference Plus, Inc.**  
Conference Plus, Inc.  
135 S. LaSalle St., Dept 2509

**Total Due \$468.15**

*Thank you for using Conference Plus, Inc.! If you have any questions or comments, or to schedule your next conference, call (800) 926-5888 or FAX (800) 753-1545*

COMPANY XYZ - NORTH AMERICA REGION  
PO BOX 12345  
PHILADELPHIA, PA 12345

---

Host Name : JEAN SCHILLER  
Arranged By : Carol Molino at (555) 123-1000  
Billing Reference : None

Confirmation Number : 5386832  
Conference Date : 12/17/03  
(Central Time) Conference Time : 02:30 PM

Name	Phone	Type	Start	Setup	Quantity	Unit	Ext.Cost	Cost
JEAN SCHILLER	(123) 592-2895	ConferenceAssistant	14:01	.00	93	.450	41.85	41.85
SIGGY RIEMANN	(011) 334-4567	France	14:04	.00	10	2.630	26.30	26.30
ROGER POWELL	(011) 613-9889	ConferenceAssistant	14:04	.00	89	.450	40.05	40.05
MIKE HAMILTON	(011) 567-1719	Germany	14:03	.00	91	1.420	129.22	129.22
MUSAN GRIMM	(011) 334-1235	Australia	14:13	.00	80	1.390	111.20	111.20
email Confirmation								N/C
<b>363</b>								<b>348.62</b>

---

Host Name : JEAN SCHILLER  
Arranged By : Scott Miller at (555) 123-1000  
Billing Reference : None

Confirmation Number : 5486257  
Conference Date : 12/18/03  
(Central Time) Conference Time : 02:00 PM

Name	Phone	Type	Start	Setup	Quantity	Unit	Ext.Cost	Cost
JEAN SCHILLER	(123) 592-2895	ConferenceAnytime	06:55	.00	25	44	11.00	11.00
PASSCODE PARTICIPANT		ConferenceAnytime	07:10	.00	25	29	7.25	7.25
PASSCODE PARTICIPANT		ConferenceAnytime	06:58	.00	25	41	10.25	10.25
PASSCODE PARTICIPANT		ConferenceAnytime	06:56	.00	25	43	10.75	10.75
PASSCODE PARTICIPANT		ConferenceAnytime	06:57	.00	25	42	10.50	10.50
PASSCODE PARTICIPANT		ConferenceAnytime	06:56	.00	25	43	10.75	10.75
PASSCODE PARTICIPANT		ConferenceAnytime	06:56	.00	25	43	10.75	10.75
<b>282</b>								<b>71.25</b>

**Sub-Total \$419.87**

**Taxes \$48.28**

**Amount Due \$468.15**

## simplify

ConferencePlus believes that conferencing should not only change the way you do business – it should improve your business processes by increasing productivity and simplifying your business day. We are dedicated to making you and your organization look good by providing audio, web and videoconferencing services that help you maximize every meeting opportunity – anywhere, at any time. Our goal is to ensure that each event is a productive, positive, “no surprises” experience.

Call to speak to a sales representative  
877 CONF 4U2 (877 266 3482)  
847 413 3311

Visit us online for more information  
[www.conferenceplus.com](http://www.conferenceplus.com)

1051 East Woodfield Rd.  
Schaumburg, Illinois 60173 USA

©2003 Conference Plus, Inc. All rights reserved. ConferencePlus and the ConferencePlus logo are trademarks and/or service marks owned by Conference Plus, Inc., which may be registered in certain jurisdictions.

072003